

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
FEBRUARY 13, 2020 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Steve Malone Ernie DeWinne Harry Maxwell Rod Goff

OTHERS IN ATTENDANCE WERE:

Joan Hutchinson Mike Fulghum Billy Wilson Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, February 13, 2020.

MINUTES: Directors read the Minutes of the previous meeting of January 9, 2020 and February 3, 2020.

MOTION: Steve Malone made a motion to accept the Minutes of the meeting of January 9, 2020 and February 3, 2020, as presented. Rod Goff seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of January 2020 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed.

MOTION: Harry Maxwell made a motion to accept the Treasurer's report as presented, seconded by Steve Malone. The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that the electrical and new pump has been completed at the condos and is still waiting to see when Reed will complete the pressure tank. Joe reported they have put in two (2) new taps, repaired one 6" main, and installed the 1" meter on the hill. Joe reported that Ron Perrin came out and completed the tank inspections, and it was recommended to make the manhole larger on the horizontal tank at the upper system before it can be cleaned out. Joe advised that they are working on the fence at the upper system and cutting brush. The Board went over the pumping report and went over the watering restrictions, the board agreed to go down to stage II watering restrictions as of February 18, 2020.

MOTION: Ernie DeWinne made a motion to reduce the watering restrictions from stage III to stage II as of February 18, 2020. Rod Goff seconded the motion. The BOD voted unanimously and the motion passed.

Office Operations: Karen Antill reported that she has received one resume in the office so far for the two open positions on the board and the deadline is February 18, 2020. Karen advised that she ordered twenty (20) more accounts for billing. Karen reported that there are nine (9) customers that have been contacted several times about their 24/7-hour water usage and Steve Malone volunteered to contact them all again.

Class C Licensed Operator: Charlene Greenhill was not at the meeting.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Condo pressure tank and electrical controls update – Joe reported that Reed completed the electrical and is waiting to see when he can finish the pressure tank.
- B. Update on old condo storage tank – TABLED
- C. Rain water collection systems/programs – TABLED.
- D. Discuss the supply of water to customer private pools and related fees and rates – TABLED.

- E. Discuss and review water use restrictions and stages – The Board discussed and will drop the restrictions to Stage II Voluntary Use Restrictions effective February 18, 2020. The Board will continue to review the wells pumping report and make any changes necessary. Discussed in Field Operations report.
- F. Discuss fire hydrants and possible testing with VFD – Steve Malone advised that he will take care of this next week and report back at the next board meeting.

NEW BUSINESS:

- A. Discuss bid for Engineering Services for new well #6 at Plant #3 and possible action. – The Board discussed the engineering services from Bob Thonhoff and agreed to go ahead and continue with the plans for wells #6 & 7 while they are acidizing well #2 because it could take up to a year to get approval for the new wells, and if the acidizing of well #2 does better than we hope we can put off drilling well #6 & 7 until they are needed. The Board discussed and want to take the preliminary groundwater and well site study out of the bid and deal with Thornhill Group, Inc on their own; Bonnie will call and get the bid from Thonhoff redone. The Board tabled this item until the bid is updated.
- B. Review proposal from Thornhill Group, Inc. for “Preliminary Groundwater and Well Site Study” and possible action.
 - The Board went over the proposal from Thornhill Group, Inc. and well site study, Rod Goff said he would like to have at least two bids to compare; the board agreed and Ernie will talk to the Groundwater District and get some references for other companies. The board discussed further and since there is only so much room available at Memorial Park, Bonnie will call the Thornhill Group, Inc. to see if they can do the preliminary groundwater and well site study. Item is tabled until further information is available.
- C. Discuss and take action on policy of providing leak detection services for our customers and not providing leak repairs. - Joe Ortega advised that he spent several days and over five (5) hours with a customer helping him find leaks. The Board discussed and will adopt a policy to help customers find leaks that are detected by our metering software and limit the leak detection to one (1) hour per customer during a six (6) month period with no repairs.
MOTION: Ernie DeWinne made a motion to adopt a policy that our staff will provide one (1) hour leak detection service for customers that show a leak on our metering software every six (6) months with no repairs. Rod Goff seconded the motion. The Board voted unanimously and the motion passed.
- D. Discuss future sites for wells 6 & 7 to allow for future projects of the HOA. – The board discussed and will have the future well #6 & #7 in Memorial Park drilled 200 feet from well #5 and 200 feet apart with a 150 feet sanitary easement to allow future development for facilities by the HOA.
- E. Discuss board training conferences in SA. – Bonnie Tidball advised that she is interested in going to the TRWA RuralWaterCon 2020, the board agreed that Bonnie will attend this conference, Karen will make hotel and conference reservations.
- F. Discuss clean out and new manhole for 50k horizontal storage tank. – The Board discussed the Ron Perrin Water Technologies proposal for tank cleanouts. The Board agreed to have Joe call and get a new proposal written up for just the 50,000-gallon horizontal tank for \$2,150.00 plus additional services needed. The Board also asked Joe to call to get a quote to have the manhole cover replaced and if it’s under \$1,000.00 to get it done.
MOTION: Ernie DeWinne made a motion to hire Ron Perrin Technologies to clean out the 50,000 horizontal gallon tank at the upper system after the new bid is received. Rod Goff seconded the motion. The Board voted unanimously and the motion passed.
MOTION: Ernie DeWinne made a motion for Joe to get pricing to replace the manhole cover; if the price is below \$1,000.00 Joe has authorization to get it replaced, if it’s over \$1,000.00 the Board will review. Steve Malone seconded the motion. The Board voted unanimously and the motion passed.

- G. Acidization of well #2 - Bonnie advised that the acid was ordered two weeks ago and Ernie will call Reed to see when it will be scheduled.

MEMBERSHIP COMMENTS:

Billy Wilson introduced himself to the Board and guests as he is running for one of the open Board positions.

ADJOURNMENT: There being no further comments, Steve Malone made a motion to adjourn the meeting, seconded by Harry Maxwell. The BOD voted unanimously to adjourn the meeting at 3:13 PM.

The next BOD meeting will be held on March 12, 2020

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____